

## **Overview:**

### **The Role of the BLT's and the DLT in Woodward-Granger District**

*The Building Leadership Team (BLT) focuses on these elements in their school building.  
The District Leadership Team (DLT) addresses these same elements on a district level.*

*The Building Leadership Teams report regularly to the District Leadership Team, who then provides regular input to the Board of Education and School Improvement Advisory Committee on progress with student achievement.*

- Engage entire staff around improvement of instruction to impact student learning
- Shepherd the instructional initiative (facilitate the decision making process, make recommendations, & garner support, etc.)
- Plan/support professional development
- Lead implementation – change that impacts students/change in culture of school/change in instructional practice
- Monitor implementation
- Engage entire staff around improvement of instruction to impact student learning

*The District Leadership Team facilitates district-wide school improvement by:*

- Meeting monthly to assess progress of the buildings with school improvement
- Reviewing the Building Professional Development Plans to determine alignment with the District Career Development Plan
- Reviewing monthly reports from Building Leadership Teams
- Helping to problem-solve concerns and issues that Building Leadership Teams may have
- Analyzing district level data and making recommendations to buildings based upon the data and demonstrated needs
- Assisting with establishment and communication of connection between Comprehensive School Improvement Plan (CSIP), the District Career Development Plans (DCDP), the Building Professional Development plans, and the Individual Career Development Plans (ICDP) (*See matrix*)
- Making recommendations and/or decisions regarding 1) district goals, 2) progress towards the goals
- Assisting with evaluation of district programs and their impact on student learning and achievement
- Checking for district alignment of curriculum and professional development to insure best delivery of instruction and programs
- Reading and discussing relevant professional literature to assist with continuous school improvement
- Preparing reports for the School Improvement Advisory Committee and Board of Education

*The Building Leadership Team facilitates Building school improvement by:*

- Meeting regularly to plan and discuss student achievement
- Collecting student achievement data and helping staff with analysis of data
- Selecting scientific research based strategies/programs that align with student learning needs and building goals

- Making recommendations and helping to plan professional development and learning opportunities (observation, coaching, feedback) for teachers to implement strategies and programs to increase student achievement
- Establishing times for teachers and administrators to collaborate and discuss programs, strategies, student assessment data, and implementation of strategies and programs.
- Establishing collaboration and implementation records
- Collecting, reviewing and evaluating collaboration minutes
- Collecting, reviewing and evaluating implementation records
- Using data to evaluate programs and strategies
- Providing input into focus & design of district improvement effort (the “how”)
- Making recommendations for ways to improve building professional development plans (following the IPD Model- Design of professional development, collaboration, implementation, assessment, etc.)
- Making recommendations and/or decisions regarding building goals and progress towards the goals
- Preparing building reports for the District Leadership Team